**WESTERN RIO BLANCO RECREATION & PARK DISTRICT**

Board of Directors Meeting Minutes

February 13,2023

LOCATION: Western Rio Blanco Recreation Center

611 S. Stanolind Ave.

Rangely, CO 81648

BOARD PRESENT: Robby Elam, Jason Kurrasch, Rich Garner

OTHERS PRESENT: Tim Webber, Director; Jennifer Noel, Erin LeBleu Admin. Assistant

1. CALL TO ORDER

Robby Elam called the meeting to order at 7:00 p.m.

1. Pledge of Allegiance.

1. ROLL CALL

Ryan Wilkie was excused

1. APPROVAL OF AGENDA

Jason approved the agenda with the date correction and Bryan seconded. Motion passed

1. PUBLIC INPUT
   1. None
2. APPROVAL OF PREVIOUS MEETING MINUTES
   1. This will carry over to the next meeting not enough to pass.
3. FINANCIALS

Nothing caught the board members attention Rich approved Jason seconded. Motion passed

1. REPORTS
   1. Director – Town of Rangely heating bill was 14,000. We received our check from Rio Blanco County for 19,990. We are going to start depleting our Edge accounts. Tim is going to ask the Town and other districts to help out with 4th of July and Septemberfest because it costs the Rec around 45,000-50,000 for the two events and with the financial burden we could use the help, the board agreed to ask for help. Cody needed 24 hours community service hours so they started cutting up concrete for the hot tub Friday and was cut up by Sunday. We had a company come up to fix the hot tub and they fixed 6 leaks that started at the jets causing the soil to get wet. Natalie filled the hot tub and ran the jets and everything is holding water and working fine. The leak detection guy will be back up February 20th and if it all looks good then Tim will fill back in and get concrete hoping one pallet will be enough. The fireworks are ordered but can prolong for another month and still get them in time. At the town council meeting on Feb 28th Tim is going to see if they can help with the burden of the fireworks. Jen is going to start working half days. We should know by April what the bigger checks will be from Rio Blanco County.

1. NEW BUSINESS
   1. Resolution 2023-05- Correction on 2023-03 Election we will have 3 four year terms and 2 two year terms

Bryan Ellis made a motion to pass Resolution 2023-05. Rich Garner seconded. Motion passed.

* 1. Resolution 2023-06- Changes to employee handbook Insurance Benefits

Jason Kurrasch made a motion to pass Resolution 2023-06. Rich Garner seconded. Motion passed.

* 1. Resolution 2023-07- Change employee handbook complimentary passes board members

Rich Garner made a motion to pass Resolution 2023-07. Jason Kurrasch seconded. Motion passed.

* 1. Resolution 2023-08- Change employee handbook Vacation

Rich Garner made a motion to pass Resolution 2023-08. Jason Kurrasch seconded. Motion passed.

* 1. Resolution 2023-09- Change employee handbook Sick Leave

Bryan Ellis made a motion to pass Resolution 2023-09. Jason Kurrasch seconded. Motion passed.

* 1. Resolution 2023-10- Change employee handbook Volunteers to have a background check

Rich Garner made a motion to pass Resolution 2023-10. Bryan Ellis seconded. Motion passed.

* 1. Resolution 2023-11- Change employee handbook Expenses removed stating this should be approved by board members

Rich Garner made a motion to pass Resolution 2023-11. Jason Kurrasch seconded. Motion passed.

* 1. Resolution 2023-12- Change to employee handbook Authorization remove everything under section 13.11 authorization is not needed except from Tim for travel.

Jason Kurrasch made a motion to pass Resolution 2023-12. Rich Garner seconded. Motion passed.

* + 1. Resolution 2023-13 Change to employee handbook add compensation for salaried employees that work 4th of July and Septemberfest.

Jason Kurrasch made a motion to pass Resolution 2023-13. Rich Garner seconded. Motion passed.

1. OLD BUSINESS
2. Employee Compensation- Working on Employee Handbook hopefully have a resolution in February’s meeting. This was completed in the February 13th meeting.
3. OTHER
   1. None
4. Executive Session
   1. None
5. Adjournment
   1. 7:28pm

Respectfully submitted, ATTEST:

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Jennifer Noel, Admin. Assistant Bryan Ellis, Secretary